## SAHA INSTITUTE OF NUCLEAR PHYSICS

1/AF, BIDHANNAGAR, KOLKATA - 700 064

## TRAVELLING ALLOWANCE BILL

Na	Name						Designation				Division/Section				Basic Pay			
PARTICULARS OF JOURNEYS AND HALTS				Mode of	RAILWAY/STEAMER/AIR JOURNEY FARE			DISTANCE TRAVELLED BY			No. of days for which	ACTUAL EXPE	Purpose of Journey and	Advance				
Station Date			Hour	ARRIVA Station Date		Hour	Journey i.e. by Rail, Steamer,	Amount					daily	Ì		Authority.	Amount & Date	
1	2		3	4	5	6	Road or Air 7	Class 8	No. of Fares	Rs. P.	Distance 11	Rate 12	Amount Rs. P. 13	claimed 14	Particulars 15	Amount Rs. P.	17	18
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class for which T. A. is claimed and the	ourneys (Rly./s nat the actual e	Steamer// expenses	Air) were performed by that incurred was not less than	Observations of the Accounts Officers/Chief Accountant :						
the sum claimed.				1.37						
			3							
Date	livision/Section	1	Signature							
The journey was sponsored b incurred may be debited to the TA/DA	y me for the in a/c.	terest of	the Institute. The expenses	ni ni						
			nucina. Br							
,			Head of the Division			Dy. Con Acco	troller of			
Notes and calculations of the e Institute. Basic Pay Railway, aeroplane or steamer fare	exact amount a	dmissible	under the T. A. rules of the	Remarks						
Road mileage/Taxi Fare	(Col 13)	Rs.		i i						
Actual expenses/D A.	(Col 16)	Rs.								
	т	otal Rs.								
Less advance ta	Less advance taken (Col 18) Rs.									
Net amount payable	Rs.		7		Registrar Saha Institute of Nucle	ar Physics				
				Pay Rupees			only			
Rupees			only							
Prepared by :				1 6 2 3						
Checked by :										
			Section Officer			Director				
		Saha In	stitute of Nuclear Physics			Saha Institute of Nucle	ar Physics			