Form for DISPOSAL OF UNSERVICEABLE MATERIALS

To
The Chairperson,
Committee for Disposal of unserviceable Materials
Saha Institute of Nuclear Physics,
1/AF, Bidhannagar,
Kolkata – 700064

Dear Sir,

I would like to dispose the following items from our division. The details of the said items are furnished under,

1. <u>Description of items</u>

SI. No.	Item(s)	Qty.	Room no.
INO.			

2. Purchase Details

SI. No.	Item(s)	Year of purchase (Approx. if not known exactly)	P.O. No.	P.O. Date	Purchase value (approx. if not known exactly)

3.	Whether these disposable items were exposed to any radioactive source? (Chance of any contamination/ induced decay)					
	Yes 🗌	No 🗆				
	If 'Yes' please attach the clearance cert	ificate from "Radiation Safety Committee"				
4.	Whether these disposable items were e	exposed to any hazardous chemical ?				
	Yes 🗌	No 🗌				
	If 'Yes' please specify					
	 Name and concentration of the chemical reagent Is there any chance of contamination of these chemicals in the disposables? 					
	3. Whether the chemical reagent is st	ill there inside the disposables.				
5.	Whether these disposable items contain any biological contaminants?					
	Yes 🗌	No 🗆				
	I declare that the above mentioned disposable items are absolutely safe to handle and special precaution is necessary for storage and auction of these items from environmental, radioactive safety point of view. Please arrange to shift these disposable items from the above mentioned rooms/ labs.					
	Signature:	Signature:				
	Head of the Division,	Name:				
	Division	Designation:				
		Department:				
		Extension number:				