

Saha Institute of Nuclear Physics, Kolkata

Syllabus for Written Examination during Promotion of employees in the Administrative Category upto Pay-Level-9 (7th CPC).

1. CCS Rules pertaining to Conduct, Leave, Travel, Pension & Pay Rules.
 2. RTI Rules, 2025.
 3. General Accounting Procedures.
 4. GeM related Rules & Guidelines.
 5. DPS Rules.
 6. TDS & GST Rules.
 7. General Financial Rules (GFR).
 8. PF & NPS Rules.
 9. CMBS Rules & Guidelines.
- Total Marks shall be 50 (each question shall be MCQ type carrying 2 marks).
 - Preparation time shall be minimum 15 days (including holidays).

References : Swamy's Handbooks, Manual of Office Procedure, FR&SR, GFR, Govt. of India's Acts, Rules, Circulars & Manuals on the subject.


26/09/2025
(Pankaj Pallav)

Dy. Registrar

Date : 26.09.2025

उप रजिस्ट्रार / Deputy Registrar
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