

Basic Information for Summer Students

Accommodation arrangements have been made for all the Summer students at the Meghnath Saha Abhasan-II (MSA-II) housing complex hostel. This is located 5-6 KMs from the main SINP campus, but shuttle bus facilities are available to commute between MSA-II and SINP. On reaching Kolkata, the students should go directly to MSA-II to get accommodation facility. The address for the MSA-II is given below.

Meghnad Saha Abasan-II

**PRD Link Rd, GL Block, Near Mandir Para, East Kolkata Township
Kolkata, West Bengal 700107**

A link to the google map can be found

here: <https://plus.google.com/109571728613888118346/about?gl=in&hl=en>

This is in walking distance from the “Ruby General Hospital” island. Besides the “Gateway Hotel: there is a service road and if you walk along this, you will reach MSA-II in about 5-7 minutes.

The telephone number of the security at MSA-II is 033-24429998. You need to contact the security/caretaker of this MSA-II facility and show him the offer letter. The breakfast and dinner will be arranged here and you directly pay for your food. Please inform the concerned people in the GH well in advance. DO NOT EAT FROM THE OUTSIDE ROADSIDE STALLS NEAR MSAII. Even if you are eating outside, please make sure about the quality and hygiene of the food. IT IS HIGHLY RECOMMENDED THAT YOU USE MOSQUITO NETS IN THE NIGHT. Do not compromise on this aspect.

For more information on reaching SINP, you can visit <http://www.saha.ac.in/web/contact-us/how-to-reach>

If you are not staying at the MSA II guest house and making your own arrangements, please come to the SINP campus on your first program day. Once you reach SINP, you should visit the security office at the front gate and show your formal offer letter (If you still have not received it, please get back to us asap at careofsinp@gmail.com). Then you will be able to enter SINP and meet your mentor immediately.

The name and the details of your mentor at SINP have been already informed you in advance. Please contact them before coming to SINP, and inform them about the exact date of arrival and make an appointment for the meeting. Regarding the seating arrangements, please coordinate with your mentor. In any case, you will always have the access to the library.

Please show your offer letter to the Librarian at SINP to get access to the Library. Please note that you can not issue any book, but you can always read them sitting in the library. If you are carrying any laptop/tablet, get those registered with the computer section for free wifi access. For both the cases, please get the necessary forms signed by your mentors.

Please keep your original train tickets with you for the reimbursement purpose. Once you arrive at SINP, please meet **Mr Pradip Das at CARE office (Room No. 3404) and fill up your TA/DA form (also available on the website) as soon as possible**. You need to submit the original tickets for this purpose. Even if you are a local candidate, you are eligible to get the DA for the number of days you are visiting SINP. So, do not forget to fill up the TA/DA form within the **first few days of arrival at SINP**. Make sure to sign all the documents (e.g copy of your ticket etc) that you submit. It will take some time to process your TA/DA bills, so please bring sufficient money with you so that you can manage your stay at SINP without any trouble. Your accommodation would be free of cost, but you have to pay your food bill either at MSA II guest-house or SINP canteen.

During your stay, it is expected that you will be working full time and be present at the Institute. For any reason, if you can not come to the institute, it must be communicated immediately to your mentor, and if possible prior approval must be taken.

If you have any problem at SINP at any stage of your stay, please discuss the issue with your mentor immediately. If it is still not resolved you can meet Prof. Koushik Dutta at Room No. 2363 (Telephone Extension No. 2361) who is the coordinator of the Summer programme. Only in the case of emergency call @ 9830242960.